

**MINUTES OF THE  
REGULAR MEETING OF THE  
SCHOOL BOARD OF ISLE WIGHT COUNTY AT THE  
ROBERT C. CLAUD SR. BOARD ROOM  
THURSDAY, JUNE 8, 2017 (5:00 p.m.)**

**ROLL CALL:**

Upon roll call the following were present:

Board Members:

Alvin Wilson, Hardy District

Victoria Hulick, Newport District

Julia W. Perkins, Windsor District

Jacqueline W. Carr, Carrsville District (absent)

Kirstin Cook, Smithfield District

Also in attendance:

James Thornton, Superintendent

Tracey Reutt, School Board Clerk

**CALL TO ORDER:**

Mr. Alvin Wilson, Chairman, called the Regular School Board Meeting to order at 5:00 p.m., and welcomed all present.

**APPROVAL OF AGENDA OR AMENDMENTS:**

**Member** Kirstin Cook moved **Member** Julia Perkins seconded the motion to approve the agenda as presented. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **CARRIED. 4-0**

**MOTION TO GO INTO CLOSED SESSION:**

**Member** Victoria Hulick moved **Member** Kirstin Cook seconded the motion to go into closed session pursuant to the Code of Virginia sections 2.2-3711, (1) for discussion or consideration of prospective candidates for employment; assignment, appointment, promotion, salaries, disciplining or resignation of employees; (2) Discuss or consideration of admission on (1) student matter that would involve the disclosure of information contained in a scholastic record concerning any student. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **CARRIED. 4-0**

**RECONVENE INTO OPEN SESSION:**

The Chairman reconvened the meeting into open session.

**RESOLUTION OF CERTIFICATION OF COMPLIANCE:**

**Member** Victoria Hulick moved **Member** Kirstin Cook seconded the motion to adopt the attached Resolution of Certification of Compliance, in accordance with the Virginia Freedom of Information Act. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **CARRIED. 4-0**

**WELCOME:**

Mr. Wilson welcomed everyone present.

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**PLEDGE OF ALLEGIANCE:**

Mrs. Victoria Hulick led everyone in the Pledge of Allegiance and a Moment of Silence which was dedicated to the memory of Mr. Don Carr.

**ISLE OF WIGHT ACHIEVERS:**

Mrs. Lynn Briggs, Director of Media/Public Relations, recognized the following individuals and groups for outstanding achievements.

Great Computer Challenge

Westside Elementary

Windsor Elementary

Hardy Elementary

Carrollton Elementary

Track and Field

Smithfield High School

State Level Welding Competition

Pruden Center (Smithfield High)

Jr. Beta Club Winners

Georgie D. Tyler Middle School – Sculpting and Woodworking

Teacher Recognition

Hardy Elementary

ABCD Employee of the Quarter

Ms. Jennifer Baker - GDTMS

Student Liaison Representative for Windsor High School

Ms. Cierra White

**SPECIAL PRESENTATIONS:**

K-8 Summer School

Mrs. Laura Cummings and Mrs. Betty Entsminger presented a powerpoint presentation to inform the Board of our Summer School Program.

Makerspace Training

Mrs. Heather Greer and Ms. Tracy Ferguson presented an updated on the Makerspace Training that has been taking place throughout the division.

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**REQUEST TO SPEAK:**

Mrs. Lawanda Brown	Improvements for Smithfield High
Ms. Angela Williams	Hardy Elementary
Mr. Ed Easter	Thank you
Mr. Reggie Jetton	Field Trips
Mrs. Martha Jackson	

The Board took a five (5) minute recess.

**BOARD MEMBER COMMITTEE REPORTS:**

Mrs. Hulick attended the WHRO/HRETA meeting. They are moving towards more online course work so we will be able to take advantage of this opportunity. Over the summer they will be working on Earth and Environmental Curriculums due to a grant they received. They are currently concerned about their budget but they are federally funded for two years out, so they keep an eye on that area.

Mrs. Perkins attended the Annual Dinner and Pruden will have their graduation this coming Tuesday.

**FINANCIAL PRESENTATION:**

May 2017 Financial Information

Ms. Yates presented the May Financial Reports and entertained any questions from the Board. There were no questions at this time.

Property and Casualty Renewal

Ms. Yates presented the renewal of the Property and Casualty Insurance Policy and entertained any questions from the Board. There were no questions at this time.

Teacher Salary Ranking/Increase Explanation

Ms. Yates presented documents to help explain the Teacher raises that would be implemented with the new contracts. These documents also our ranking in the Region II as well as our state ranking out of 134 schools.

**SUPPORT SERVICES:**

Disposal of Surplus Equipment

Mr. Eric Cooprider requested the Board's approval to dispose of old out dated surplus technology equipment.

**Member** Kirstin Cook moved **Member** Julia Perkins seconded the motion to approve the disposal of the Surplus Technology Equipment as presented. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **CARRIED. 4-0**

Laptop Purchase

Mr. Eric Cooprider requested the Board's approval to purchase 450 laptops for freshman students for the 2017-2018 School year.

**Member** Kirstin Cook moved **Member** Victoria Hulick seconded the motion to approve purchase 450 laptops for the freshman students for the 2017-2018 school year as presented. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **CARRIED. 4-0**

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Windsor High School Public Address System

Mr. Coopriider requested the Board's approval to replace the Windsor High Public Address System. **Member** Kirstin Cook moved **Member** Victoria Hulick seconded the motion to replace the Windsor High Public Address System as presented. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **CARRIED. 4-0**

Facilities Summer Update

Mr. Marty Callender presented the Board an update of several projects that are scheduled to be worked on over the summer: the list on file with the meeting minutes.

Food Service Contracts

Mr. David Price presented the Food Service Contracts that are out for bid. We are in a Coop with other divisions so the purchases are in bulk and at a discounted price.

**Member** Kirstin Cook moved **Member** Victoria Hulick seconded the motion to approve the Food Service Contracts as presented. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **CARRIED. 4-0**

**TRANSPORTATION:**

Mr. Lee Livingston presented the monthly transportation report and entertained any questions from the Board.

**REPORT FROM THE SUPERINTENDENT:**

Joint Programs Flyer

Mrs. Heather Tuck presented the Board with informative flyers communicating the "Joint Programs" offered by Isle of Wight County Schools and Paul D. Camp Community College. The programs include: Building Trades, Health Sciences, Information Technology, Manufacturing, Marketing and Welding. Mrs. Tuck then entertained questions from the Board.

Title I 2017-2018 Application

Mrs. Pam Hatfield presented the Title I Application for Board approval.

**Member** Victoria Hulick moved **Member** Kirstin Cook seconded the motion to approve the Title I 2017-2018 Application as presented. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **CARRIED. 4-0**

Title II 2017-2018 Application

Mrs. Pam Hatfield presented the Title II Application for Board approval.

**Member** Kirstin Cook moved **Member** Victoria Hulick seconded the motion to approve the Title II 2017-2018 Application as presented. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **CARRIED. 4-0**

Title III 2017-2018 Application

Mrs. Pam Hatfield presented the Title III Application for Board approval.

**Member** Kirstin Cook moved **Member** Victoria Hulick seconded the motion to approve the Title III 2017-2018 Application as presented. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **CARRIED. 4-0**

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VHSL Applications for 2017-2018

Mr. Mark Maybe presented the application to the Board and was available for questions.

**Member** Julia Perkins moved **Member** Kirstin Cook seconded the motion to approve the VHSL Applications for both high schools for the 2017-2018 school year as presented. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **CARRIED. 4-0**

ARC Presentation

Mrs. Susan Goetz shared a video with the Board highlighting the implementation of the ARC program and what are the next steps.

Updated on Gifted Program for IWCS

Mrs. Briggs presented an update to the Board on the Gifted Program on behalf of the Gifted Advisory Committee. The powerpoint presentation is filed with the meeting minutes.

School Board Meeting Dates

The School Board Meeting Dates for the 2017-2018 school year were presented for approval.

**Member** Julia Perkins moved **Member** Victoria Hulick seconded the motion to approve the School Board Meeting Dates for 2017-2018 as presented. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **CARRIED. 4-0**

**ACTION ON CLOSED SESSION ITEMS:**

Personnel Report and Addendum

**Member** Kirstin Cook moved **Member** Victoria Hulick seconded the motion to approve the personnel report and addendum as presented. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **CARRIED. 4-0**

Dr. Thornton introduced Mr. Robert Brennan as the new principal of Carrollton Elementary School beginning July 1. Mr. Brennan comes from Suffolk Public Schools where he currently serves as Assistant Principal at Creekside Elementary School. He earned a Bachelor's of Science in Secondary Education from Tennessee Temple University and a Master's of Science in Education Leadership from the University of Virginia.

Dr. Thornton also welcomed as the new principal at Windsor High School Mrs. Laura Sullivan. Mrs. Sullivan comes to us from Brooke Point High School in Stafford, VA, where she served as Assistant Principal since 2014. She earned her Bachelor's degree in Psychology and Master of Teaching degree from Christopher Newport University. She then earned her Master of Education in Administration and Supervision from Liberty University.

Religious Exemption

**Member** Kirstin Cook moved **Member** Victoria Hulick seconded the motion to approve the religious exempt status as presented. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **CARRIED. 4-0**

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Resolution for Superintendent's Contract

**Member** Kirstin Cook moved **Member** Julia Perkins seconded the motion to approve the resolution for superintendent's contract as presented. Upon a roll call vote being taken, the vote was: Aye: 3 Nay: 1. (Alvin Wilson dissenting) The motion **CARRIED. 3-1**

**ADOPTION OF THE CONSENT AGENDA:**

**Member** Kirstin Cook moved **Member** Victoria Hulick seconded the motion to approve the consent agenda as presented. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **CARRIED. 4-0**

**POLICY UPDATES AND REVISIONS:**

JEC School Admission JEC-R School Admission

**Member** Victoria Hulick moved **Member** Kirsten Cook seconded the motion to amend the policy to approve the tuition for all students for \$4,000 for all grades as presented. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **CARRIED. 4-0**

**POLICIES FOR FIRST READINGS:**

BBBA - Qualifications of School Board Members  
BCG - School Attorney  
JECC - Promotion and Retention  
IIBE - Division Technology System  
EBCC - Fire Inspections  
EGAAA - Computer Software Copyright Compliance  
GCBI/GDBI-Civic Duties  
GCQA - Non School Employment by Staff Member  
GCA - Employment of Personnel  
GBN - Staff Hiring Procedures  
GCBA - Employee Salary Schedule  
DL - Payroll Procedures  
DG - Custody & Disbursement of School Funds  
DJFA - Purchasing Card Procedures  
GCQB - Professional Staff Research and Publishing

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**REGULATIONS AND EXHIBIT UPDATES:**

JL-E Fundraiser Approval Form  
KLB-R Public Complaints about Learning Center  
KLB-E Public Complaints about Learning Center  
JECC-E Promotion and Retention Forms  
JFG-E2 Acknowledgement Concerning Student Parking Lot  
JEA-E Parent Request Release Compulsory Attendance  
ECAB-R Bomb Threats  
ECAB-E Notification of Theft/Vandalism  
JHC-R Student Health Services and Requirements  
EGAAA-R Computer Software Copy write Compliance  
GCI-R Transfer Request  
GCL-R Professional Development Opportunities  
GBLA-E Complaint Form  
GCQB-R Professional Staff Research & Publishing  
IKFA-E/2 Appeal to Review Panel on Verified Credits  
DJA-E1 - Purchasing Levels/Requirements  
DJFA-R - Purchasing Card Procedures  
DLC-R - Professional Leave & Travel Guidelines

**BOARD MEMBER REQUEST AND COMMENTS:**

Mrs. Hulick – Would like for the board meeting at the schools to be recorded for the public so when we are moved to those locations no information is missed.

**ADJOURNMENT:**

With no further business before the Board, the Chairman adjourned the meeting at 8:49 p.m.

Mr. Alvin Wilson (Signature on File)

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School Board Chairman

Mrs. Tracey Reutt (Signature on File)

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School Board Clerk

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**MOTION:** Victoria Hulick

**SECOND:** Kirstin Cook

**CERTIFICATION OF CLOSED MEETING**

WHEREAS, the Isle of Wight county School Board has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, §2.2-3712 D of the Code of Virginia requires a certification by this School Board That such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE BE IT RESOLVED that the Isle of Wight County School Board hereby certifies that, to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered.

**AYES:** 4

**NAYS:** 0

**UNANIMOUS VOTE**

Mrs. Tracey Reutt (Signature on File)

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Isle of Wight County School Board

June 8, 2017

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Date