

**MINUTES OF THE  
REGULAR MEETING OF THE  
SCHOOL BOARD OF ISLE WIGHT COUNTY AT THE  
ROBERT C. CLAUD SR. BOARD ROOM  
THURSDAY, JANUARY 11, 2018 (5:00 p.m.)**

**ROLL CALL:**

Upon roll call the following were present:

Board Members:

Alvin Wilson, Hardy District  
Victoria Hulick, Newport District  
Julia W. Perkins, Windsor District  
Jacqueline W. Carr, Carrsville District  
Kirstin Cook, Smithfield District

Also in attendance:

James Thornton, Superintendent  
Tracey Reutt, School Board Clerk

**CALL TO ORDER:**

Dr. James Thornton, Superintendent, called the Regular School Board Meeting to order at 5:00 p.m.

**APPROVAL OF AGENDA OR AMENDMENTS:**

**Member** Kirsten Cook moved **Member** Victoria Hulick seconded the motion to remove the I on Instruction for WES and move it to the February agenda and to approve the agenda as amended. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion **CARRIED. 5-0**

**BOARD REORGANIZATION:**

Election of Chairman

**Member** Kirsten Cook moved **Member** Jacqueline Carr seconded the motion to nominate Victoria Hulick as the Chairman of the Board. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion **CARRIED. 5-0**

Election of Vice-Chairman

**Member** Victoria Hulick moved **Member** Jacqueline Carr seconded the motion to nominate Kirstin Cook as the Vice-Chairman of the Board. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion **CARRIED. 5-0**

Appointment of School Board Clerk

**Member** Kirstin Cook moved **Member** Jacqueline Carr seconded the motion to appoint Tracey Reutt as School Board Clerk. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion **CARRIED. 5-0**

Appointment of Deputy Clerk/Textbook Clerk

**Member** Kirstin Cook moved **Member** Alvin Wilson seconded the motion to appoint Jessica Whitlow as Deputy Clerk/Textbook Clerk. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion **CARRIED. 5-0**

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**MOTION TO GO INTO CLOSED SESSION:**

**Member** Kirstin Cook moved **Member** Alvin Wilson seconded the motion to go into closed session pursuant to the Code of Virginia sections 2.2-3711, (1) for discussion or consideration of prospective candidates for employment; assignment, appointment, promotion, salaries, disciplining or resignation of employees; and evaluation of performance of departments or schools where such evaluations will involve specific individuals. (7) To receive briefing by staff member on (1) item pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion **CARRIED. 5-0**

**RECONVENE INTO OPEN SESSION:**

The Chairman reconvened the meeting into open session.

**RESOLUTION OF CERTIFICATION OF COMPLIANCE:**

**Member** Kirstin Cook moved **Member** Alvin Wilson seconded the motion to adopt the attached Resolution of Certification of Compliance, in accordance with the Virginia Freedom of Information Act. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion **CARRIED. 5-0**

**WELCOME:**

Mrs. Victoria Hulick welcomed everyone present.

**PLEDGE OF ALLEGIANCE:**

Mrs. Kirstin Cook led everyone in the Pledge of Allegiance and a Moment of Silence.

**ISLE OF WIGHT ACHIEVERS:**

Mrs. Lynn Briggs, Director of Media/Public Relations, recognized the following individuals and groups for outstanding achievements.

Windsor High School

Eagle Scout  
Football  
Volleyball

Senior of the Month

Windsor High – Victoria Adams  
Smithfield High – Jeremy Allen

**SPECIAL PRESENTATION:**

I on Instruction – Carrsville Elementary

Students presented a presentation to the Board on “The Art of Learning” During this time the students shared their art work with the Board members.

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**REQUEST TO SPEAK:**

There were no requests at this time.

**PUBLIC HEARING ON FY19 OPERATIONAL BUDGET:**

Mr. Herb DeGroft

With no other citizens signed up to speak the Chairman closed the public hearing at 6:26 p.m.

**BOARD COMMITTEE REPORTS:**

There were no committee reports at this time.

**FINANCIAL PRESENTATION:**

December Financial Information

Ms. Yates presented the December statements and was available for any questions.

**SUPPORT SERVICES:**

Transportation Updates

Mr. Livingston presented the monthly reports and addressed any questions.

Facility and Maintenance Update

Mr. Callender updated the Board on the construction status. A powerpoint presentation with pictures was presented.

Mrs. Briggs informed the Board that looking at our calendar and days in spite of the time the students were out due to the weather we were fortunate that we had enough time built into our calendar and by making some adjustments to this year's calendar with the elementary days so at this point no makeup days are needed.

School Board Code of Ethics

**Member** Julia Perkins moved **Member** Jacqueline Carr seconded the motion to adopt the School Board Code of Ethics. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion **CARRIED. 5-0**

Board Protocols

**Member** Kirstin Cook moved **Member** Jacqueline Carr seconded the motion to adopt the Board Protocols as amended (P11) with the Board's self-evaluation date being done in July. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion **CARRIED. 5-0**

School Board Clerk's Code of Conduct

**Member** Kirstin Cook moved **Member** Julia Perkins seconded the motion to adopt the School Board Clerk's Code of Conduct as presented. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion **CARRIED. 5-0**

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VSBA Delegate Selection and Alternate

**Member** Julia Perkins moved **Member** Alvin Wilson seconded the motion to appoint Victoria Hulick as the VSBA Delegate and Kirstin Cook as the Alternate. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion **CARRIED. 5-0**

Finance Subcommittee for 2018

**Member** Julia Perkins moved **Member** Alvin Wilson seconded the motion to appoint Victoria Hulick and Kirstin Cook to the Finance Subcommittee for 2018. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion **CARRIED. 5-0**

Discipline Committee Members (3) and Alternates (2)

**Member** Kirstin Cook moved **Member** Julia Perkins seconded the motion to appoint Julia Perkins, Jacqueline Carr and Alvin Wilson to the Discipline Committee and Victoria Hulick and Kirstin Cook as the Alternates. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion **CARRIED. 5-0**

WHRO Board of Directors and Alternate

**Member** Alvin Wilson moved **Member** Kirstin Cook seconded the motion to appoint Victoria Hulick as the WHRO representative and Kirstin Cook as the Alternate. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion **CARRIED. 5-0**

SECEP Joint Board and Governor's School for the Arts

**Member** Victoria Hulick moved **Member** Alvin Wilson seconded the motion to appoint Jacqueline Carr as the representative and Kirstin Cook as the Alternate. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion **CARRIED. 5-0**

Special Education Advisory Committee

**Member** Alvin Wilson moved **Member** Kirstin Cook seconded the motion to appoint Kirstin Cook as the representative and Julia Perkins as the Alternate. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion **CARRIED. 5-0**

**REPORT FROM THE SUPERINTENDENT:**

Compensation Study

Mrs. Cheryl Elliott presented a report to the Board with data from surrounding divisions.

**ACTION ON CLOSED SESSION ITEMS:**

January Personnel Report

**Member** Kirstin Cook moved **Member** Julia Perkins seconded the motion to approve the Personnel Report and Addendum as presented. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion **CARRIED. 5-0**

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**ADOPTION OF THE CONSENT AGENDA:**

Meeting Minutes, Donations, Financial Statements, Field Trips

**Member** Alvin Wilson moved **Member** Kirstin Cook seconded the motion to approve the consent agenda as presented. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion **CARRIED. 5-0**

**BOARD MEMBER REQUEST AND COMMENTS:**

The Board Members thanked Mr. Wilson for his term as Chairman on the Board guidance he extended.

Mrs. Carr thanked the division on the quick communication to the parents on the inclement weather and school closings.

**ADJOURNMENT:**

With no further business before the Board, the Chairman adjourned the meeting at 7:33 p.m.

Mrs. Victoria Hulick (Signature on File)

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School Board Chairman

Mrs. Tracey Reutt (Signature on File)

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School Board Clerk

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**MOTION:** Kirstin Cook

**SECOND:** Alvin Wilson

**CERTIFICATION OF CLOSED MEETING**

WHEREAS, the Isle of Wight county School Board has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, §2.2-3712 D of the Code of Virginia requires a certification by this School Board That such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE BE IT RESOLVED that the Isle of Wight County School Board hereby certifies that, to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered.

**AYES:** 5

**NAYS:** 0

**UNANIMOUS VOTE**

Mrs. Tracey Reutt (Signature on File)

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Isle of Wight County School Board

January 11, 2018

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Date