

**MINUTES OF THE  
REGULAR MEETING OF THE  
SCHOOL BOARD OF ISLE WIGHT COUNTY AT THE  
ROBERT C. CLAUD SR. BOARD ROOM  
THURSDAY, JANUARY 12, 2017 (5:00 p.m.)**

**ROLL CALL:**

Upon roll call the following were present:

Board Members:

Julia W. Perkins, Windsor District

Kirstin Cook, Smithfield District

Victoria Hulick, Newport District

Alvin L. Wilson, Hardy District

Also in attendance:

James Thornton, Superintendent

Tracey Reutt, School Board Clerk

**CALL TO ORDER:**

Dr. James Thornton, Superintendent called the Regular School Board Meeting to order at 5:00 p.m.

**APPROVAL OF AGENDA OR AMENDMENTS:**

**Member** Kirstin Cook moved **Member** Julia Perkins seconded the motion to approve the agenda as presented. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **CARRIED. 4-0**

**BOARD REORGANIZATION:**

Election of Chairman

At this time Dr. Thornton read the policy for the School Board Reorganization. Mrs. Perkins declined her option to serve a second year as Chairman of the Board. Dr. Thornton then explained the rotation then would move to the Hardy District.

**Member** Julia Perkins moved **Member** Victoria Hulick seconded the motion to nominate Mr. Alvin Wilson as Board Chair. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **CARRIED. 4-0**

Election of Vice-Chairman

**Member** Kirstin Cook moved **Member** Julia Perkins seconded the motion to nominate Mrs. Victoria Hulick as Vice-Chair. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **CARRIED. 4-0**

Appointment of School Board Clerk

**Member** Victoria Hulick moved **Member** Julia Perkins seconded the motion to appoint Mrs. Tracey Reutt as the School Board Clerk for 2017. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **CARRIED. 4-0**

Appointment of Deputy Clerk/Textbook Clerk

**Member** Victoria Hulick moved **Member** Kirstin Cook seconded the motion to appoint Mrs. Sandra Carr as the Deputy Clerk/Textbook Clerk for 2017. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **CARRIED. 4-0**

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**MOTION TO GO INTO CLOSED SESSION:**

**Member** Victoria Hulick moved **Member** Kirstin Cook seconded the motion to go into closed session pursuant to the Code of Virginia sections 2.2-3711, **(1)** for discussion or consideration of prospective candidates for employment; assignment, appointment, promotion, salaries, disciplining or resignation of employees. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **CARRIED. 4-0**

**RECONVENE INTO OPEN SESSION:**

The Chairman reconvened the meeting into open session.

**RESOLUTION OF CERTIFICATION OF COMPLIANCE:**

**Member** Victoria Hulick moved **Member** Kirstin Cook seconded the motion to adopt the attached Resolution of Certification of Compliance, in accordance with the Virginia Freedom of Information Act. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion **CARRIED. 5-0**

**WELCOME:**

Mr. Wilson welcomed everyone present.

**PLEDGE OF ALLEGIANCE:**

Mrs. Victoria Hulick led everyone in the Pledge of Allegiance and a Moment of Silence.

**ISLE OF WIGHT ACHIEVERS:**

Mrs. Heather Tuck, Assistant Superintendent recognized the following individuals and groups for outstanding achievements.

Georgie D. Tyler Middle School

Zach Lightfoot - 8<sup>th</sup> grader

Senior of the Month

Katherine Zabinski - Windsor High School

Raymond Malone - Smithfield High School

**SPECIAL PRESENTATION:**

Lon Instruction

Georgie Tyler Middle School -American Indians Exhibition Night Video

Smithfield Middle School - Productions and the 5 C's

**BOARD MEMBER COMMITTEE REPORTS:**

There were no committee reports at this time.

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**FINANCIAL PRESENTATION:**

December Financial Statements

Ms. Yates presented the December Financial statements and entertained any questions from the Board.

Early Retirement Incentive Program

Mrs. Cheryl Elliott presented the Early Retirement Incentive Program information to the Board. The letters will be going out next month to all employees.

**SUPPORT SERVICES:**

Transportation Report

Mr. Lee Livingston presented the December transportation report.

Diesel Fuel we used about 10,900 gallons at a cost of \$19,500

Propane we used about 3,037 gallons at a cost of \$3,600

All runs are currently covered.

VSBA Delegate Selection and Alternate

**Member** Julia Perkins moved **Member** Kirstin Cook seconded the motion to appoint Mr. Wilson and Mrs. Hulick as the VSBA Delegate and Alternate. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **CARRIED. 4-0**

Finance Subcommittee for 2017

**Member** Kirstin Cook moved **Member** Julia Perkins seconded the motion to appoint Mr. Wilson and Mrs. Hulick as the Finance Subcommittee Members for 2017. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **CARRIED. 4-0**

Discipline Committee Members

**Member** Kirstin Cook moved **Member** Julia Perkins seconded the motion to appoint Mrs. Cook, Mrs. Hulick and Mrs. Perkin to the committee and Mr. Wilson will be an alternate. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **CARRIED. 4-0**

Pruden Joint Committee for Control

**Member** Victoria Hulick moved **Member** Julia Perkins seconded the motion to appoint Mrs. Cook to the Pruden Joint Committee. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **CARRIED. 4-0**

Board Protocols

Mrs. Cook presented the Board Protocols and explained this is something the Board worked on together as a group at a work session with the Virginia School Board Association. They are on for first reading this month and will be brought back in February for a vote.

School Board Clerk's Code of Conduct

**Member** Julia Perkins moved **Member** Victoria Hulick seconded the motion to approve the School Board Clerk's Code of Conduct as presented. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **CARRIED. 4-0**

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Windsor Gym Lease First Read

Dr. Thornton presented a revised lease from the Town of Windsor. There is only one significant change in the lease and it is in the termination of the lease. The lease will be presented at the February meeting for action.

**REPORT FROM THE SUPERINTENDENT:**

Proposed School Calendar

Mrs. Heather Tuck presented information gathered from the calendar committee. Additional information will be gathered and brought to the Board for consideration and the calendar will be presented for action at the February meeting.

**ACTION ON CLOSED SESSION ITEMS:**

Personnel Report

**Member** Julia Perkins moved **Member** Kirstin Cook seconded the motion to approve the Personnel Report as presented. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **CARRIED. 4-0**

**ADOPTION OF THE CONSENT AGENDA:**

Consent Agenda

**Member** Victoria Hulick moved **Member** Julia Perkins seconded the motion to adopt the Consent Agenda with the amendments to the minutes. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **CARRIED. 4-0**

**POLICY UPDATES AND REVISIONS**

Policies for first reading

Policy BG - Board/Staff Communications  
Policy CBG - Evaluation of the Superintendent  
Policy BDDC - Agenda Preparation and Dissemination  
Policy BCA - School Board Organizational Meeting

Policy for second reading

Policy JB - Equal Educational Opportunities/Non-Discrimination  
**Member** Kirstin Cook moved **Member** Julia Perkins seconded the motion to approve policy JB for second reading as presented. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **CARRIED. 4-0**

Regulation Update

Policy GBE-R Safety Issues and Reporting of Hazards

**BOARD MEMBER REQUESTS AND COMMENTS:**

Mrs. Hulick requested Administration look into live streaming the monthly school board meeting. She would also like for the breakfast options be looked into, to ensure we are meeting all federal regulations.

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Special Called Meeting

The Board will hold a Special Called Meeting to interview and appoint the Carrsville School Board Representative on Tuesday, January 17, 2017 at 6:00 p.m.

**ADJOURNMENT:**

With no further business before the Board, the chairman adjourned the meeting at 7:19 p.m. at the School Board Office.

*Julia Perkins*

School Board Chairman



School Board Clerk

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**MOTION:** Victoria Hulick

**SECOND:** Kirstin Cook

**CERTIFICATION OF CLOSED MEETING**

WHEREAS, the Isle of Wight county School Board has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, §2.2-3712 D of the Code of Virginia requires a certification by this School Board That such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE BE IT RESOLVED that the Isle of Wight County School Board hereby certifies that, to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered.

**AYES:** 4

**NAYS:** 0

**UNANIMOUS VOTE**

  
\_\_\_\_\_  
Isle of Wight County School Board

1/12/2017

\_\_\_\_\_  
Date